

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING AGENDA  
TUESDAY, FEBRUARY 25, 2014  
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.**

PRESS NOTIFIED  
**TIME ALLOTTED**

02/21/14 BY FACSIMILE

**A G E N D A**

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| 5:30 P.M.- 5:32 P.M. | 1. Call to Order.  |
| 5:32 P.M.- 5:34 P.M. | 2. Opening Prayer & Pledge of Allegiance.  |
| 5:34 P.M.- 5:35 P.M. | 3. Approval Of Minutes - Regular Meeting January 21, 2014.   |
| 5:35 P.M.- 5:40 P.M. | 4. Discuss and/or Distribute the Following:<br>(a) Budget Summary for Seven (7) Months Ending January, 2014.<br>(b) Listing of Tenant Lease Billings.<br>(c) Listing of Boat Stall Lease Billings.<br>(d) Approve Payment of Bills & Checks Issued During Interim Period.<br>(e) Computer Summary of Lease Agreement Activity Sheet.<br>***Authorize Board President to Execute a new Lease Agreement<br>Between Bayou Bowmen Archery Club and the POI District.<br>(f) Status of Invoices Report.   |
| 5:40 P.M.- 5:50 P.M. | 5. Mr. Larry Minchew, Manager Sub Sea Warehouse, Diamond Offshore Management Company, to Address the Commission Regarding Considering Diamond Offshore Management Company(Tenant) to Demolish an Existing Port-Owned Building (former Lynn Romero Trucking) on Lot 9 and Rebuilding in Accordance with the Design Plans for Diamond Offshore Dated October 2013 Prepared by Paul Tessier & Associates.<br>***If approved, following completion of construction of the replacement building, Tenant shall submit to the Port within ninety (90) days after substantial completion, one (1) complete set of "As Built" Drawings showing the precise location and dimensions of the building constructed, particularly any underground utilities or other facilities in the course of construction. |
| 5:50 P.M.- 6:00 P.M. | 6. Report from Mr. Joseph K. Johnson, ARM Vice-President, on behalf of Mr. Mark Romero, Brown & Brown of Louisiana, Inc., on: POI's Annual Renewal (April 1, 2014) of Port Insurance Policies (Property, Boiler & Machinery, Protection & Indemnity, General Liability, Workers' Compensation, Public Officials Liability & Employment Practices Liability, Surety Bond, & Flood) for 2014-2015.   |
| 6:00 P.M.- 6:15 P.M. | 7. Public Hearing Regarding:<br>{a} Comments Regarding the Creation of the Port of Iberia Economic Development Corporation.<br>*** The Corporation is Making Application to the Port for Approval of its Formation and to Direct its Economic  |

Development Activities within an Economic Development Area, which will have Boundaries that are Coextensive with the Boundaries of the Port of Iberia District, State of Louisiana.

{b} Comments Regarding the Lease By and Between the POI District and the POI Economic Development Corporation Introduced by Resolution Adopted on January 21, 2014.

\*\*\* Pertaining to Tract "N-1" (6.11 acres); Tract "O" (11.26 acres); Tract "P" (11.20 acres); and Tract "Q" (11.17 acres) all Located on the Newly Developed Port Millennium Expansion Phase II Property Site.

6:15 P.M.- 6:25 P.M.

8. Discuss/Consider the Following Regarding the Port of Iberia District Board of Commissioners Creating an Economic Development Corporation (EDC) that Additionally Qualifies as a Public Benefit Corporation (PBC):

{1} Resolution Authorizing the Creation of the Port of Iberia Economic Development Corporation and Making Certain Findings and Declarations with Respect Thereto.

{2} Resolution Approving the Form of and Authorizing the Execution and Delivery of a Lease Agreement By and Between the Port of Iberia District and the Port of Iberia Economic Development Corporation; Authorizing Publication of said Lease Agreement; and Otherwise Providing for Other Matters with Respect Thereto.

6:25 P.M.- 6:45 P.M.

9. Report from Mr. O'Neil Malbrough & Mr. Glenn Ledet, Shaw Coastal, Inc., on:

(a) LA DOTD Port Construction & Development Priority Program: State Project Number 578-23-0018/h.009021(321) Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property).

{1} Status of Dynamic Site Bulkheads 3, 4, and 4A and Chart Energy & Chemical Bulkhead 2.

{2} Discuss/Approve Contractor's Application for Pmt. No. 8.

{3} Discuss/Approve CB&I Invoice.

{4} Report from Port Attorney On:

◆ Coastal Bridge Company, LLC, Contractor for the Port-Site Bulkhead Relocations Phase II-A, Bulkheads 2 thru 4a (Phase I of State Project No. 578-23-0018/H.009021) Project.

◆ Update on Mr. Murphy Foster, Breazeale Sachse and Wilson, "Co-Counsel" for the POI District.

◆ Shaw Coastal Inc., Contract as it Relates to Continued Resident Project Representation & Inspections in the Event the Construction Contract Continues to or Exceeds the Anticipated Term Period (May 31, 2014).

(b) LA DOTD Port Construction & Development Priority Program: State Project Number 578-23-0018/h.009021(322) Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property).



- {1} Update on the Advertisement for Bids for the Public Bulkheads (#12 POI Public Dock) and the Engineer's Certificate Project is Ready to Advertise.
  - {2} Discuss/Consider Authorization for Board President to Execute Consent to Construction & Right of Entry Form (Central Gulf Shipyard L.L.C.).
  - {3} Discuss/Approve CB&I Invoice.
- (c) Report on Port Millennium Expansion Phase II Project.
- {1} Discuss/Consider Contractor's Application for Payment Number 10 (Retainage) & Final Acceptance of Project, Contingent upon Recommendation from Project Engineer.
  - {2} Update on "Letter of No Objection" Regarding Sterling Sugars L.L.C. Request to Iberia Parish Government & Iberia Parish Council Requesting the Abandonment of Carl Bauer Road (North Side of Slip C-8 Expansion).
  - {3} Update on Port of Iberia District Making a Request to the Iberia Parish Government & Iberia Parish Council to Abandon Carl Bauer Road (South Side of Slip C-8 Expansion).
- (d) Status of the AGMAC Project.
- {1} Discuss/Approve CB&I Invoice.

6:45 P.M.- 7:00 P.M.

10. Recommendations & Findings from the Policies & Procedures Committee Meeting Held on Friday, February 14, 2014:
- (a) Discuss and Consider the Recruitment Process for the Hiring of a New Executive Director due to the Current Executive Director Retiring August 31, 2014.
  - (b) Discuss and Consider Mr. Ray Allain, Port Attorney, obtain a Legal Opinion from the LA Ethics Administration Regarding the Eligibility of Mr. Raymond Bernard, Jr., Submitting a Resume'/Application for the Position of Executive Director of the Port of Iberia District Prior to the Two (2) Year Requirement.

7:00 P.M.- 7:15 P.M.

11. Report From Executive Director On:
- (a) Lease Agreement Between LBC Port, LLC & the Port of Iberia District Regarding Tract "K" (15.61 acres), Tract "L" (14.37 acres), and Tract "M" (18.77 acres) Located on the POI Millennium Expansion Phase II Property Site.
    - {1} Update on the Preparation and Submission of an Application to the LA DOTD Port Construction & Development Priority Program for Assistance in the Implementation of a Port Improvement Project; for the Construction of a Fabrication Building, Bulkhead, Fencing, Concrete Apron and Access Roads.
  - (b) Discuss/Consider Third Amendment of Lease Agreement Between LeBlanc Marine, LLC and the Port of Iberia District Regarding Tract "A" (7.265 acres), Tract "B" (5.442 acres), Lot 3 (.986 acres), Lot 4 (.734 acres), Lot 5 (.707 acres), Lot 6 (1.352 acres) and Lot 7 (1.582 acres), at the Port of Iberia to Adjust the Final Acreage and Rental Calculation & Authorize the Board President to Execute the Third Amendment of Lease Agreement.

- (c) Update on National Oilwell Varco, L.P. First Refusal Agreement Regarding Tract "R" (2.88 acres) and Tract "S" (10.92 acres) Located on the POI Millennium Expansion Phase II Property Site.  
\*\*\*Facility Manager's Assessment (Environmental & Financial Analysis), and Capital Appropriation Process.
  - {1} Discuss/Consider Lease Agreement Between National Oilwell Varco, L.P. and the Port of Iberia District Regarding Tract "R" (2.88 acres) and Tract "S" (10.92 acres) Located on the POI Millennium Expansion Phase II Property Site and Authorize the Board President to Execute the Lease Agreement.
  - {2} Update on the Preparation and Submission of an Application by PENSICO to the LA DOTD Port Construction & Development Priority Program for Assistance in the Implementation of a Port Improvement Project; for the Construction of Buildings and a Bulkhead.
- (d) Status of the Repairs being Performed by Frank's Casing Crew & Rental Tools, Inc. Regarding the Damaged Power & Fiber Lines of the Port's Security Camera's Located at Frank's Casing Crew & Rental Tools, Inc.
- (e) Announcements.  
\*\*\*GPAA Spring Meeting - April 30<sup>th</sup> - May 1<sup>st</sup>, 2014 - Tampa, FL.  
\*\*\*POI Economic Development Corporation Initial Meeting, Tuesday, February 25, 2014, Immediately Following POI District Regular Board Meeting.

7:15 P.M.

12. Adjournment.